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|  | Leon Allen | |  |
| Contact 4711 W. Gladys  Chicago, IL. 60644  708-682-2970  Leon.Allen4711@gmail.com | | Objective Dedicated and energetic professional with a background in custodial and forklift operations, looking for a position where I can utilize my skillset to enhance my technical knowledge and provide exemplary service to both customers and clients. | |
| Education Lucy Flowers High School – 1992  Independent Living Workforce Development Program - 2025 Key Skills Detail-Oriented  Collaboration with Peers  Inventory Specialist  Critical Thinking  Time Management  Customer Service References Available upon request. | | Experience2024 – present Retail Inventory Associate| WIS International  Responsible for physical inventory counting at retail and grocery stores using company equipment. Maintained high accuracy and collaborated with peers on workflow efficiency. 2019 - 2022 Candy Mover| Ferrara Candy Company  Sorted and packaged candy from the assembly line. Stacked and organized pallets to maximize process efficiency. Met all company productivity and accuracy standards according to their guidelines.  2006 – 2013  Janitor | AMC Theaters  Ensured consistent cleanliness in all common areas. Stocked restroom supplies and monitored inventory levels. Responded promptly to spills and emergencies, ensuring immediate cleanup and reporting any pertinent issues to management. 1998 - 2001 Forklift Operator | Sky Chef – O’Hare International Airport  Highly skilled forklift operator with over 7 years’ experience handing stand-up and sit-down equipment. Utilized current training processes to maintain a 100% safety record during length of employment. Leadership Skills I thrive in fast, high-pressure environments where I can stay busy. I excel in collaboration and demonstrate leadership through action and accountability. I am organized, adaptable, and can appropriately delegate when necessary. | |